

AGENDA BROWN COUNTY HOUSING AUTHORITY

New Location

**Monday, April 15, 2019, 3:30 p.m.
Northern Building, 320 E. Walnut Street, Room 200
Green Bay, WI 54301**

MEMBERS: Corday Goddard– Chair, Tom Deidrick – Vice Chair, Sup. Andy Nicholson, Ann Hartman, and John Fenner

APPROVAL OF MINUTES:

1. Approval of the minutes from the February 18, 2019 meeting of the Brown County Housing Authority.

COMMUNICATION:

2. Communication regarding a visit from our HUD Portfolio Management Specialist in May.

REPORTS:

3. Report on Housing Choice Voucher Rental Assistance Program:
 - A. Preliminary Applications
 - B. Unit Count
 - C. Housing Assistance Payments Expenses
 - D. Housing Quality Standard Inspection Compliance
 - E. Program Activity/52681B (administrative costs, portability activity, SEMAP)
 - F. Family Self-Sufficiency Program (client count, participation levels, new contracts, graduates, escrow accounts, and homeownership)
 - G. VASH Reports (new VASH and active VASH)
 - H. Langan Investigations Criminal Background Screening and Fraud Investigations
 - I. Quarterly Langan Denials report
 - J. Quarterly Active Cases Breakdown
 - K. Quarterly End of Participation
 - L. Quarterly Customer Service Satisfaction

OLD BUSINESS:

4. Update on HUD waiver for Chuck Lamine's appointment as the Executive Director of the BCHA.
5. Update on ICS Letter to HUD regarding the portability waiver.

NEW BUSINESS:

6. Consideration and review of a presentation by Freedom House regarding the programs they offer.
7. Consideration and review of drafted housing goals and potentially the drafted housing chapter for the Brown County comprehensive plan.
8. Consideration with possible action on approval of updated Utility Allowances for the Housing Choice Voucher Program.

9. Consideration with possible action of amending the BCHA bylaws to include a new meeting location.
10. Consideration with possible action of backdating a one year Project Based Voucher contract with BlueStone Realty.
11. Consideration with possible action of extending a five year Project Based Voucher contract with BlueStone Realty.

BILLS AND FINANCIAL REPORT:

12. Consideration with possible action on acceptance of BCHA bills.
13. Consideration with possible action on acceptance of BCHA financial report.

ADMINISTRATOR'S REPORT AND INFORMATIONAL:

14. Administrators Report.
 - A. Individual meetings between board members and Brown County staff.
 - B. GAP Financing
 - i. Cash Balances by Fund
 - C. Survey
15. Date of next meeting: May 20, 2019.

Any person wishing to attend who, because of a disability, requires special accommodation should contact the Brown County Human Resources Office at (920) 448-4065 by 4:30 p.m. the day before the meeting so that arrangements can be made.